



# RESPONSE TO REQUEST TO MEDIATE

Case #: \_\_\_\_\_

## Responding Party:

Name: _____	
<input type="checkbox"/> Buyer <input type="checkbox"/> Seller <input type="checkbox"/> Broker <input type="checkbox"/> Listing Agent <input type="checkbox"/> Other: _____	
Telephone #: _____	Fax #: _____
Address (Required): _____	
E-mail: _____	
Name of Legal Counsel or other Representative: _____	
Telephone #: _____	Fax #: _____
Address: _____	
E-mail: _____	

Do you have authority to enter into and sign a binding written agreement to settle this on behalf of the party you represent?     Yes     No

Comment: \_\_\_\_\_

Brief Response to claim: (Attach a separate sheet if necessary, be as concise as possible)

\_\_\_\_\_

I/We agree to mediate with the requesting party to resolve this issue.     Yes     No

I will be responsible for my portion of the fees incurred in this mediation and have enclosed a signed payment voucher.     Yes     No

If you agree to mediate, during the next four weeks, please list the dates you would be available:

\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)